

# BOARD MEETING MINUTES FOR All Accessible Sports Complex & Park, Inc

## I. MEETING DETAILS

Chairperson: Melissa Eaton  
Secretary: Ed Gamble

Date: 08/15/2024  
Time: 6:00 pm

Location: Cristy's Pizza  
Street Address: 1436 Tiki Ln.  
City: Lancaster  
State: OH Zip: 43130

## II. In Attendance:

Melissa Eaton, Sally Grimm, Derek Upp, Ed Gamble, Jeff Williams, Steve Gayfield (Lancaster Parks Director)

## III. Approval of minutes.

## IV. BUSINESS.

- 1) Balance in fund - \$699,687.79. New activity since last meeting – paid \$1050 to JC & Company for filing of 2023 990 taxes and annual Ohio non-profit registration fees.
- 2) 2023 990 tax return has been filed
- 3) Reviewed Subgrant Agreement for Accessible Communities Grant with Fairfield DD (\$500,000). Two suggestions for changes were made:
  - a. Update the Provider name to our actual legal name
  - b. The original agreement is written to only include playground equipment. Request for it to include architectural services as well as equipment for the ballfield.
- 4) MOU (Memorandum of Understanding) agreement is currently being developed by the Lancaster City Law director. This will be between our organization, the Lancaster Parks, and Fairfield DD.
- 5) Directors & Officers insurance, Crime Insurance – discuss quote and if the board wants to buy insurance for the organization. Two quotes were provided to the board for discussion. Unanimous vote to purchase Nonprofit Organization Directors & Officers insurance through Clark Insurance for \$795/year.
- 6) Ed Gamble announced that he no longer wants to serve in the Secretary position but will remain on the board. Discussed who would take over the Secretary position and decided to table it until the next board meeting.
- 7) Steve Gayfield with Lancaster Parks attended the meeting to meet the board, discuss where they are in the process of the Miller Park plans, and answer any questions the group had. Highlights from the discussion:
  - a. Discussed the original 3 potential concepts developed by the architect for Miller Park.

- b. Held a required public meeting regarding the Miller Park plans on July 10<sup>th</sup>. Around 50 people attended to see the 3 initial concepts from the architects and provide feedback.
- c. The architect is currently taking those public suggestions and updating the concepts.
- d. Discussed the agreements that are in the works for the \$500,000 that must be spent by the end of the year as well as the partnership agreement for the project.
- e. Board members requested to include lighting & fencing in the concept around the field. Also requested that the restrooms that will be built/updated be ADA compliant.

8) Next meeting was scheduled for 9/18/24 at 6:00pm at Cristy's Pizza.

**V. ADJOURNMENT.**

Minutes submitted by: \_\_\_\_\_ Print Name: Edward Gamble

Approved by: \_\_\_\_\_ Print Name: \_\_\_\_\_